

## Navigating the New 'Weed Science Meetings Abstract Submission System'

Starting in 2020, The Aquatic Plant Management Society will be using the new "Weed Science Meetings Title and Abstract Submission System", accessible at:

<http://www.weedscimeetingabstracts.com/>

### Logging in to the New Abstracts System

If you have used the new Abstracts System already, then login with your email address and password. If you cannot remember your password, click the Forgot Password link on the login page to reset it.

If this is your first time using the new Abstracts System, then you must create a new account by clicking the "Create Account" link in the upper right corner of the homepage. After logging in, complete your profile by entering your name, affiliation, and phone number.

### Title

To enter a new title, click the link 'Create New', and then select 'APMS' conference. Enter the title with key words capitalized (e.g., Response of Eurasian and Hybrid Watermilfoil to Five Auxinmimic Herbicides). Please do not submit your title in bold typeface or all caps. Just capitalize the major words in the title.

### Student Competition

Indicate whether you are a student and if you are planning on being judged in the poster or oral presentation contest.

### Presenter Biography

A short biography of 100-250 words is required to facilitate securing continuing education credits for the conference program.

### Abstract

Enter your abstract into the abstract box. It is probably easiest to enter the text in a word processor first, and then copy and paste the text into the abstract box. **Please limit your abstract to 300 words!**

### Authors

As you start typing the name of an author, a list of individuals will be displayed. Please select the author from that list. If the individual isn't in the list, then click 'Add new author record' to manually add someone, making sure to enter their name and contact information as it should be listed in the program. After adding all authors, arrange them in the correct order by moving the authors up and down using the 'move' handle. Make sure the presenter is check marked.

### Online Submission Required

Titles and Abstracts must be submitted in the new Abstract System. Do not email these to the Program Chair and expect to be included in the program.

### Submission Deadlines

#### Title and Abstract:

**April 17, 2020.** Please do not wait until the last minute. Abstracts will be accepted for oral and poster presentations on a first come, first served basis.

#### PowerPoint Presentations:

**July 7, 2020.** Oral presentations must be uploaded to the new Abstract Submission System by the deadline. If not uploaded by this date, it will be the responsibility of the presenter to provide their final presentation on site to Conference Planner Bill Torres sufficiently in advance of the presentation.

If you have any questions, please contact:

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